If you are not a US Citizen, you live in New York State, and you have children living with you then you need to plan ahead in case you are ever detained by ICE, CBP or other federal agent. This document will help you think about the decisions you need to make and identify which documents you need.

Child's Full Name:	
Child's DOB:/	
Mother's Full Name:	
Mother's Address:	
Mother's Country of Birth:	
Mother's Date of Birth:/	
Father's Full Name:	
Father's Address:	
Is Father listed on Birth Certificate? Yes □ No □	
Father's Country of Birth:	If Father not on birth
Father's Date of Birth:/	certificate, might need to do paternity petition.
Is there currently a custody order regarding the child?	
Yes □ No □	This is more complicated.
Is there currently an order of protection against the other parent?	You might need a lawyer
Yes □ No □	to help you with your forms.
Where was child born?	
If they were born in NY, do you have a copy of the child's birth certificate? If no, help with application.	☐ Birth Certificate Application for NY
Yes □ No □	

If born outside of NY, do you have a copy of child's be certificate? If no, give advice on how to apply for approximately the second s			☐ Need Birth Certificate from
Is Child a US Citizen?	Yes □	No □	
If yes, do they need a US Passport?	Yes □	No □	□US Passport application
If no, do they need a passport for another country?	Yes □	No □	☐ Need passport from
If you were detained and deported, would you:			
☐ Want the child to fly home to your home country with you; OR	y to be 1		☐Travel Permission Form
☐ Want them to stay in the US with someone who become their Guardian.	would	apply to	
If detained, who would pick up your child from school	ol?		
Emergency Contact Name Emergency Contract Address			□School Emergency Contact Form
Emergency Contract Phone			
If detained, who would be the person that takes imme your child right away?		re of	
DPIPR Contact Name			☐Designation of Person
			in Parental Relationship
DPIRP Contract Phone			

If PIPR is not local, how will your child get there?	☐Travel authorization form
If you were detained for several weeks or months, who would be the person to take care of your child in the long run?	☐Standby Guardianship Designation
Standby Guardian Contact Name	
Standby Guardian Contact Address	
Standby Guardian Contact Phone	
If this person is not local, how will your child get there?	☐Travel authorization form
If your child is going to stay in the US permanently, who will be the person to be the permanent guardian?	□If in NY, provide Family Court Clinic info.
(Be mindful that guardianship can be hard to undo, so consider this option only if you think it is unlikely that you will be able to return to the U.S., and if you want your child to stay in the U.S. while you are living abroad.)	□If outside NY, find KYR info on Guardianship through Lawhelp.org
Permanent Guardian Contact Name	
Permanent Guardian Contact Address	
Permanent Guardian Contact Phone	
	☐Travel authorization form
If this person is not local, how will your child get there?	
Do you have property in the US that you would need someone to take care of? This includes bank account, car, rental apartment, home you own, etc.? If yes, who would take care of this?	
POA Contact Name	
POA Contact Address	
	□Power of Attorney

POA Contact Phone	

Other Concerns:

Summary of Forms Determined to be needed for Child and Parent(s)

Prepare separate forms for each child: Standby Guardianship Form Designation of Person in Parental Relationship School Emergency Contact Form Passport Application Travel Permission Form Power of Attorney Additional Notes: